

Poynton High School  
and Performing Arts College



Educational Visits & Learning  
Outside The Classroom

*Student Expectations*

**Code of Conduct**



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# **Code of Conduct**

All students participating in visits are representing Poynton High School and, as such, will demonstrate the highest standards of behaviour at all times.

By participating in a visit organised by, or on behalf of, Poynton High School both parents and students agree that the school policies apply at all times on the visit and, in addition, the following must be adhered to;

- Students must behave in a mature and sensible manner and follow instructions at all times.
- Students must fulfil any tasks or duties set prior to and/or during the visit.
- Students will engage fully in all activities and sessions during the visit.
- Students will be punctual at all times.
- Students will be polite and courteous to each other, to staff and to everyone they meet.
- Students will be aware of the social/religious/cultural conventions of the country and places visited and show appropriate consideration thereof. This includes appropriate attire to be worn
- Students will abide by the laws, rules and regulations of the countries and places visited. If these laws are less stringent than British law then British law will be followed.
- Students must not have or use any form of illegal substance at any time on the trip.
- Students must not possess or consume any alcohol at any time on the trip.
- Students will not leave the venue/accommodation without a member of staff's authorisation.
- During residential/overnight trips students will not go into other student's rooms/tents. Any socialising will be in public areas.
- Students must remain in groups assigned by staff which will contain at least 4 people.
- Any lost property will be reported immediately to a member of staff.
- Any damage to fabric/furniture of the accommodation/venue/transport will be reported immediately to a member of staff immediately.
- Accommodation and staff rules regarding fire and emergency procedures will be followed.
- Students will bring correct equipment as instructed/advised by visit leader.

Breach of the school rules and/or these guidelines will be regarded as a very serious matter, and can result in a student being banned from any further trips and school disciplinary procedures followed.

If staff make the decision that a student has not followed the code of conduct this may result in them being sent home and the parent/guardian will be responsible for the transportation costs.