

**Poynton High School
Parent Teacher Association**

ANNUAL GENERAL MEETING – Thursday 28th September 2017 @7pm

Minutes

Present:

Jo Martin (JMar) – Chair

Peter Herbert (PH) - Treasurer

Elaine Morgan (EM)

Chris Grove (CG)

Marie Davies (MD)

Apologies:

David Waugh (DW)

Jill Ingram (JI)

Martin Bryne (MB)

Helen Fore (HF)

Sian Cross (SC)

1. Welcome

JM welcomed everyone to the AGM

2. Apologies for absence

David Waugh (DW), Jill Ingram (JI), Martin Bryne (MB), Helen Fore (HF), Sian Cross (SC)

3. Minutes of last AGM meeting

JM read through the minutes of the 2016 AGM, the minutes were agreed and seconded by EM and PH.

4. Chairperson's Report

JM presented the Chairpersons report. (See attached)

CG suggested this should be placed onto the PTA page of the website and this was agreed along with the accounts and future minutes.

ACTION: JM to arrange for publication of AGM report and future minutes to the PTA page on the school website.

5. Treasurer's Report/ Accounts

PH provided the accounts for the year and gave a report. (See attached Income/Expenditure report).

Accounts show all theatre shows/holiday breaks arranged via Elaine Roe and the income her work has generated for the PTA a total of nearly £6K, a fantastic amount and we cannot thank her enough for this.

The PTA has raised nearly £2K from the sale of calendars, refreshments, Easter raffle, easy fundraising. Income was also raised with support from the round table by PTA members and volunteers helper with the Santa float and Poynton Bonfire.

With support from Cathy Smeaton and Sue Motley we were able to raise nearly £400 from the plant sale.

The PTA account is showing a very healthy £9,926.17 of which it was decided that only £500 buffer needs to be maintained as a buffer in the account as we have little overheads to manage.

Lotto leaflets had been located, however the paperwork needs locating in school from the end of the school year which was given to JMas. At the last committee meeting AH had offered to manage the Lotto.

ACTION: PH will make arrangements with AH to hand this over.

ACTION: JI to see if Lotto paperwork can be located

6. Election of committee members

Chair: Joanne Martin has agreed to continue as Chair. This was proposed by Elaine and seconded by Marie .

Treasurer: Peter has agreed to continue for a short period until a new Treasurer can be found. The committee members present all agreed and thanked Peter for holding the fort. DW is placing an advert for this position to allow the PTA to continue.

7. Correspondence

No correspondence received

8. Any other business

Future events - Please can you let me know if you are able to assist with the clearing up following the Poynton Bonfire on Sunday 5th November from 9am. I need to be able to let the organisers know by Friday 13th October we can do this.

9. Date of next meeting – Monday 6th November 2017 @7pm - Headteachers Office