

Poynton High School
Governance Quality Assurance Framework
2021-2022

Local Governing Board Quality Governance Framework

Poynton High School Local Governing Board Members

	<u>Name</u>	<u>Specialist Role</u>	<u>Link</u>	<u>School Improvement Plan Link</u>	<u>Link</u>	<u>Curriculum Team Link</u>	<u>Link</u>
1	Rob Westbrook	Health and Safety Lead Vice Chair	J Sykes	Quality of Education	C Holyland	Creative & Digital Technologies	R Hardman
2	Dean Picksley	Safeguarding Lead	C Holyland	Personal Development, Behaviour & Attitudes	A Bennett		-
3	Anita Rolfe			Personal Development, Behaviour & Attitudes	A Bennett	Welfare Education	W Ryder
4	Helen Thomas	Sixth Form Lead	R Hardman	Sixth Form Provision	R Hardman	Performance	C Holyland
5	Alex McMillan	SEND Lead	N Jackson/A Bennett	Quality of Education	C Holyland	English	M Dean
6	Janet Ayres	Pupil Premium Lead Wellbeing	A Bennett	Personal Development, Behaviour & Attitudes	A Bennett	MFL	D Howells
7	Liz Dockry	-	-	Outcomes	W Ryder	Mathematics	S Hoyle
8	Rachael McDonald	-	-	Personal Development, Behaviour & Attitudes	A Bennett	-	-
9	Roberto Stocco	Careers	A Bennett	Personal Development, Behaviour & Attitudes	A Bennett	-	-
10	Cathryn Ingleton	-	-	Leadership & Management	M Dean	Humanities	S Hoyle
11	Paul Cormie	COVID Catch Up	A Bennett	Outcomes	W Ryder	Science	C Holyland
12	Vacancy						
13	Vacancy						
14	Matthew Dean	Head Teacher	-	-	-	-	-

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Specialist Roles

- Chair of LGB
- Health & Safety Lead
- Safeguarding Lead
- Sixth Form Lead
- SEND Lead
- Pupil Premium Lead (to include oversight of Standards and Student Progress Teams)
- Careers
- Wellbeing
- COVID Catch Up

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As a Local Governing Board, we have responsibility for providing highly effective, searching and ambitious governance through determining, monitoring and keeping under review the school improvement plan, progress since inspection and the application of policies, plans and procedures within which the school operates. To achieve this we work very closely with the Headteacher (who is a member of the board) and the strategic leadership team. The strategic function of our Local Governing Board can be summarised as holding the Headteacher to account for the educational performance of the school and its students, and the performance management of staff. Thus:

1. Ensuring the school holds true to its vision, ethos and strategic direction
2. Ensuring rapid and sustained school improvement is achieved
3. Providing effective governance leading to better student outcomes
4. Monitoring the progress of the school against the School Improvement Plan
5. Developing an in-depth understanding and knowledge of the quality of education within the school and the key strategies for improvement

The Board of Trustees (TTLP) retains its core strategic functions as detailed within the “Scheme of Delegation”. These can be summarised as:

1. Ensuring clarity of vision, ethos and strategic direction of the multi-academy trust, and
2. Overseeing the financial performance of the schools and making sure the trust’s money is well spent.

Each member of the Local Governing Board takes on a series of roles which could include:

- Serving as a member of the full board
- Serving within a specialist role
- Serving as a key lead on a specific area of school improvement
- Serving as a key lead to a curriculum team
- Serving on a specialist committee

Governance Commitments

<u>Governance Function</u>	<u>Summary of Commitment</u>
Full Local Governing Board Member	5 meetings per year Remote monitoring of Headteacher Reports and Updates
Serving within a specialist role	Contact with SLT link (half termly) to review report and evidence impact
Lead to specific area of school improvement plan	Remote monitoring through School Improvement Plan updates
Serving as a lead to a curriculum team	On-site meeting with SLT link (twice yearly) to review report and evidence impact Autumn/Spring
Serving on a specialist committee	Staffing & Resources Meeting – 3 times per year Curriculum & Welfare Meeting – 3 times per year Other specialist committees held on a required need basis

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Overview of Governance Meeting Calendar

<u>September</u> Full Governing Body 16 September 2021	<u>October</u> Full Governing Body 14 October 2021	<u>November</u> Staffing & Resources Committee 04 November 2021 Curriculum & Welfare Committee 23 November 2021	<u>December</u> Full Governing Board 16 December 2021
<u>January</u>	<u>February</u> Full Governing Body 10 February 2022	<u>March</u> Staffing & Resources Committee 17 March 2022	<u>April</u>
<u>May</u> Curriculum & Welfare Committee 05 May 2022 Staffing & Resources Committee 19 May 2022	<u>June</u> Curriculum & Welfare Committee 09 June 2022 Full Governing Body 16 June 2022	<u>July</u>	<u>August</u>

Summary

- 5 Local Full Governing Body meetings
- 3 Staffing & Resources Committee meetings
- 3 Curriculum & Welfare Committee meetings
- Half termly on-site visits for Specialist Roles
- Twice a year on-site visits for Curriculum Links
- Periodic telephone/virtual meeting contact with linked staff

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<p><u>Staffing and Resources Sub-Committee</u></p> <p>Matthew Dean (Headteacher) Rob Westbrook (Chair) Roberto Stocco Anita Rolfe Cathryn Ingleton Vacancy Vacancy Vacancy</p> <p><u>Curriculum and Welfare Sub-Committee</u></p> <p>Dean Picksley (Chair) Matthew Dean (Headteacher) Rachael McDonald Alex McMillan Helen Thomas Paul Cormie Elizabeth Dockry Janet Ayres</p>	
<p><u>Staff Disciplinary (A)</u></p> <p>Janet Ayres</p> <p><u>Staff Disciplinary (B)</u></p> <p>Rob Westbrook Dean Picksley Helen Thomas</p>	<p><u>Student Disciplinary</u></p> <p>Janet Ayres Helen Thomas Anita Rolfe</p>
<p><u>Staff Pay Committee including Head Teacher's Performance Management</u></p> <p>TBC (Chair of Governors) (Chair of S&R) Dean Picksley Rob Westbrook (Vice Chair of Governors)</p>	<p><u>Staff Pay Appeals Committee</u></p> <p>Helen Thomas Other members to be confirmed <i>ad hoc</i></p>