

Poynton High School Behaviour Policy Annexe January 2021

Date: January 2021

Review date: July 2021

This addendum applies until further notice, it has been added to the policy due to the recently adapted teaching arrangements that have been put in place in-line with COVID guidelines ensuring that remote school provision and current in school COVID adjustments are catered for within the School Behaviour Policy.

It sets out changes and exceptions to our normal behaviour policy. Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parent/carers and students.

High Expectations for students in school

When students are in school, we expect them to follow all of the guidelines set out below to keep themselves and the rest of the school community safe. We will all maintain our Poynton High School 'High Expectations' Staff will be familiar with these guidelines and they will make sure they are followed consistently.

Parents/carers should also read the rules and ensure that their child follows the new procedures that have been put in place. For students with additional needs we will consider alternative arrangements with them and support them to integrate back into school life.

Staying COVID Safe – Students need to:

- Stay in their Year bubble area
- Stay 2m away from teachers as they are moving around school
- Wear their coloured lanyard and lunch fob
- Sit facing the front of the classroom
- Stay at least 2m apart from students in other year groups
- Travel on the correct bus/deck
- Remember parents and carers will not be able drop items off at school for any students
- Use the small covered bin clearly marked 'Tissues Only' to dispose of any tissues safely in classrooms
- Use hand sanitiser as they enter and leave a classroom
- Not cough or spit at or towards any other person

Daily Routines – Students need to:

- Enter and exit school using the year group designated gate
- Stay in their year group area for lessons, break and lunchtime.
- Only use the facilities designated for their year group
- Arrive at their form room for 8.45am. Remembering to wear a face mask on the corridor.
- Follow the set seating plan
- Bring a reading book and read at the start of every lesson

- Use hand sanitiser as they enter and leave a classroom
- Follow the Poynton High School 'High Expectations'
- Follow the mobile phone policy – *Mobile phones cannot be seen, heard or used whilst on the school site*

Rewards

We will continue to recognise the excellent work of students via the established House points system, positive praise e-mails and telephone calls.

Uniform Policy

For the academic year 20/21 the following uniform guidelines have been approved by the governing body:

- Students can either wear a school jumper under their blazer or a plain navy-blue crew or V neck jumper/sweatshirt. Blazers remain a compulsory part of the uniform. The jumper is in addition not as a replacement.
- Students can wear a coat inside the school building but they cannot wear a hoodie as a coat

Attendance

As a school we follow the government guidelines regarding the opening and closing of schools.

If a student needs to self-isolate they will have access to an online remote learning curriculum on google classroom.

Remote learning Expectations

If students are not in school, we expect them to follow all of the guidelines set out below along with the remote working Poynton High School 'High Expectations'

Parents/carers should also read the guidelines and ensure their children follow them. For students with additional needs we will consider alternative arrangements with them to support their access of remote learning.

- Attend online registration at 8.45am
- Attend live lessons – join using the school google classroom log in and a personal GMail login
- Complete work to the deadline set by teachers and to the best standard possible
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages and not using the camera facility to disrupt the lesson

During live lessons, students are expected to behave appropriately by:

- Being on time
- Having books and stationery ready before class begins
- Muting their microphone on entry to the lesson and until the teacher asks them to unmute
- Working hard and getting involved in discussion

- Raising their hand to ask questions, or using the relevant online class participation feature
- Being appropriately dressed and sitting up right
- Not allowing anyone else from outside the class to join in or comment on lessons. This includes students in other classes, parents/carers etc.
- Not capturing the screen or recording the lesson
- Refraining from eating or drinking during the live lesson unless given permission by their teacher
- Not disrupting the lesson for others

As a school we recognise there may be times where technology interrupts the access to live lessons.

Monitoring

We will review this policy as guidance from the Local Authority or Department for Education is updated and any changes will be communicated.

Links with other policies

This policy links to the following policies and procedures:

- Safeguarding policy
- Behaviour policy
- Attendance policy
- Mobile phone policy
- Uniform guidelines

Poynton High School High Expectations – online learning adjustments

Caution	Examples	Consequence
C1	<ul style="list-style-type: none"> • Talking over another student • Non-verbal communication • Poor concentration • Shouting out • Distracting others Off task body language (slouching, swinging on chair) 	<p>Warning – recorded on SIMS.</p> <p>(simply right click on student's name in your register to log)</p>
C2	<ul style="list-style-type: none"> • 2 C1s 	
C3	<ul style="list-style-type: none"> • 3 C1s • Openly challenging/ questioning staff • Openly supporting another student's poor behaviour 	<p>Student to leave the live lesson</p> <p>(Please e-mail Miss Booth to say you have issued a C3. She will contact home and record on SIMS)</p>
C4	<ul style="list-style-type: none"> • Use of prejudiced language. • Aggressive/confrontational behaviour. • Swearing directly at a member of staff 	<p>Student to leave the live lesson</p> <p>Student will not be able to access live lessons they will work on paper based resources</p> <p>(Please e-mail Miss Booth to say you have issued a C4. She will contact home regarding the incident and record on SIMS)</p>

Inspire

H1

- Answering a tricky question.
- Completing all of your work.
- Helping out in class.
- Completing some reflective SMART responses.
- Asking good questions in class.

H2

- Using subject specific terms in class.
- Being duty monitor.
- Supporting others with their learning.
- Completing a really detailed piece of SMART.
- Having your exercise book neat and complete each half term.
- Making positive contributions in sessions on Student Development Day.

H3

- Talking a role on the Student Leadership Team, or as a Subject Ambassador.
- Being a positive role model.
- Outstanding quality of work in half termly book check.

H4

- Taking a role in charity work.
- Exceptional support of school events.

House Points

Achieve

H1

- 96% attendance over a half term.
- Being in the top 30% of students in your year group for effort in your school report.
- Completing one challenge in your Cultural Passport.
- Making good progress in a topic/skill.

H2

- 97% attendance over a half term.
- Being in the top 20% of students in your year group for effort in your school report.
- Exceeding expectations in a piece of extended work in class or at home.
- Showing resilience in your work (e.g. reading out in class when you wouldn't normally volunteer to do so).

H3

- 98%/99% attendance over a half term.
- Being in the top 10% of students in your year group for effort in your school report.
- Having a clean uniform card at the end of a half term.
- Being punctual to form and all lessons over a half term.

H4

- 100% attendance over a half term
- Being in the top 5% of students in your year group for effort in your school report.
- Completing all challenges for a half term in the Cultural Passport.

Celebrate

H1

- Attendance to an extra-curricular club/event (H1 each time).

H2

- 'Person of the Performance' at an extra-curricular event.
- Receiving a 'fab Friday' nomination.
- Representing Poynton High School at an outside event.
- Contributing to the community beyond Poynton High School.

H3

- Receiving a 'Half Term Hero' nomination.
- Receiving a praise email/postcard home.
- Winning a competition in school.

H4

- Outstanding contribution to an extra-curricular club (half termly)
- Passing a music grading exam.
- Completing a Duke of Edinburgh Award.
- Winning a competition outside of school.

