



NAME:

CONTACT NUMBER: FORM:

EMAIL CANDIDATE NO:

I have received my results and I now wish to do the following:

| SUBJECT | PAPER CODE / TITLE | SERVICE 1 | SERVICE 2 | ATS |
|-----------------------------|---|---|-----------|-----|
| <i>e.g English Language</i> | <i>7702/2 Or English Language paper 2</i> |  | | |
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A copy of all fee information can be found in your results envelope and also on the PHS website, under 'Exam Information'. You MUST pay for the requested services on Evolve BEFORE any requests can be processed.

IMPORTANT INFO: By requesting Service 1 or 2, you understand your mark may go up, down, or remain the same. If your mark changes, a refund will be issued.

I give my permission for the Poynton High School Examinations Officer to carry out the above tasks on my behalf.

SIGNED:..... DATE:.....

Please return this completed form to the **Examinations Officer** via Reception, or by emailing a scan/clear picture to exams@phs.cheshire.sch.uk by the deadline specified on the information sheet. Requests received after the deadlines are not guaranteed to be processed.

GCSE POST-RESULTS SERVICES: DEADLINES, FEES AND CHARGES: Summer 2023 series

We would like to say a huge congratulations to all our GCSE students receiving their Summer 2023 results! We hope you are proud of yourselves and happy with the results you have received. If your results aren't quiet what you need for further education, please first discuss this with your subject teacher. If you wish to query your results, these are the services available:

- **Reviews of Results** (RoRs): Clerical re-check; review of marking; review of moderation; appeals
- **Access to scripts** (ATS): Access to marked examination scripts

| Post-results service | Details of the service |
|--|--|
| <p>RoR Service 1: Clerical re-check</p> <p>PLEASE NOTE: THE OUTCOME OF THIS SERVICE COULD MEAN THAT YOUR GRADE GOES DOWN, STAYS THE SAME, OR GOES UP</p> | <p>This service will include the following checks:</p> <ul style="list-style-type: none"> • that all parts of the script have been marked • the totalling of marks • the recording of marks |
| <p>RoR Service 2: Review of marking</p> <p>RoR Service 2 with post-review of marking copy of script</p> <p>PLEASE NOTE: THE OUTCOME OF THIS SERVICE COULD MEAN THAT YOUR GRADE GOES DOWN, STAYS THE SAME, OR GOES UP</p> | <p>This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking. This service will include:</p> <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1 • a review of marking as described above |
| <p>RoR Service 3: Review of moderation (This service is not available to individual candidates)</p> | <p>This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. It is not a re-moderation of candidates' work.</p> |
| <p>ATS: Copy of script to support review of marking</p> | <p>This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for.</p> |
| <p>ATS: Copy of script to support teaching and learning</p> | <p>This is a non-priority service to request copies of scripts to support teaching and learning.</p> |

Please see over for all fees

GCSE POST-RESULTS SERVICES: DEADLINES, FEES AND CHARGES: Summer 2023 series

The post-results services available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking; review of moderation; appeals
- **Access to scripts (ATS):** Access to marked examination scripts

| Post-results service | Deadline (Final date for requesting) | AQA fees and charges | OCR fees and charges | Pearson fees and charges | WJEC / Eduqas fees and charges |
|---|--|----------------------|--------------------------------|--------------------------|--------------------------------|
| RoR Service 1 Clerical re-check | 14 September 2023 | £ 8.70 | £ 10 £ 24.75 inc. script | £ 12.50 | £ 11 |
| RoR Service 2 Review of marking | 14 September 2023 | £ 40.35 inc. script | £ 57.50 £ 72.25 inc. script | £ 44.50 | £ 40 |
| RoR Service 3 Review of moderation ¹ | 14 September 2023 | £ 242.50 per group | £ 266 per group | £ 247.80 per group | £ 32 per candidate |
| Appeals (Stage 1) Preliminary Appeal | Within 30 calendar days (of the awarding body issuing the RoR outcome) | £ 120.05 | £ 175.50 | £ 140 | £ 120 |
| (Stage 2) Appeal Hearing | Within 14 calendar days (of receipt of the preliminary appeal outcome letter) | £205.80 | £ 250.75 | £ 180 | £ 200 |
| ATS Copy of script to support review of marking ² | 4 September 2023 | | | | |
| ATS Copy of script to support teaching and learning | 25 September 2023 | | | | |
| ATS Post-review of marking copy of script ³ | 25 September 2023 | | See above Service 2 | £ 13.80 | £ 11 |

¹ This service is not available to individual candidates

² This service is to request a copy of script to support a non-priority **review of marking**

³ Where a copy of a post-review of marking script is required, this should normally be applied for at the same time as the review of marking request to meet the relevant non-priority RoR service deadline